

## Free Business Tips

### Self-Management

The current economic environment has underscored the increasing need for individuals to take charge of their careers and life-long learning.

We predict that in the future there will be a very active collaboration between each staff member and HR management to identify what skills and experience are required to function efficiently and prepare for new assignments.

It will be the joint responsibility to identify sources and methods of education, training, mentoring, feedback and assessment that fit the requirement of our ever-changing world.

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Tips

- 1 Know yourself.  
There is a wealth of assessments available to us to better understand what excites us, what drives, what inhibit us and ways in which we can improve ourselves. See the website [qualifying.org](http://qualifying.org) for introductions to a whole host of these assessments. Work with your HR management to explore some type of 360 assessment that allows you to see yourself through other people's eyes and compare their assessment of you with your own.
- 2 Working in teams.  
The ability to construct teams and lead teams as well as knowing how to support and augment a team are skills that all of us should try to develop.
- 3 Organization structures and skills.  
Most people find employment inside organizations. Even entrepreneurs need to be effective at organizing their lives and interacting effectively with others through structured organizations.
- 4 Tools, Indicators, Inventories.  
There are many sources of help for those who wish to have some control over the development of their own skillsets. See [www.BizNsight.com](http://www.BizNsight.com) and [www.qualify.org](http://www.qualify.org) for an introduction and explanation of a wide variety of these
- 5 Communication  
Having the ability and confidence to communicate effectively in a wide range of settings is powerful asset for any individual. This covers verbal and written communication as well as body language.